



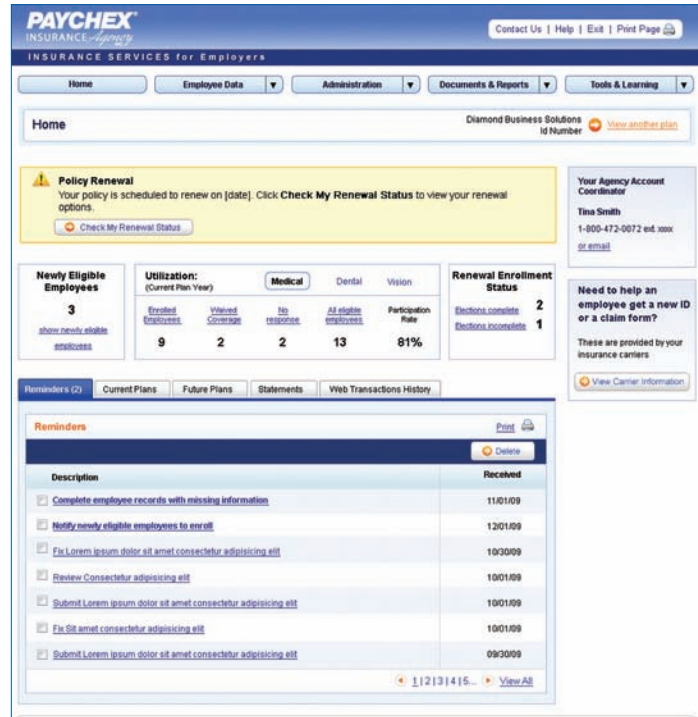
HEALTH INSURANCE ADMINISTRATION PORTAL

Online Benefits Management Tool

PAYCHEX[®]
INSURANCE *Agency*
INC.



Simplify administration and facilitate enrollment of your employees in benefits plans with our secure Health Insurance Administration Portal.



FOR EMPLOYEES

Participants can use the employee view to manage their personal benefit information. They can:

- View plan eligibility and status.
- Compare and select from available plans.
- Complete a simple, step-by-step enrollment process.
- Submit a qualifying event to change enrollment status.
- View notifications about required actions.
- Review information regarding dependents or beneficiaries.
- Access helpful resources and links to carrier information.

You can:

- View account information and status from a single home page.
- Complete enrollment and renewal with a simple, easy-to-navigate process.
- Review eligibility information for employees.
- Review current plan rates and quotes to select new plans.
- Modify enrollment, submit a qualifying event, and make dependant or beneficiary changes on behalf of an employee.
- Access documents, reports, and forms.
- Send notifications to employees about required actions.
- Access helpful resources about managing your plans, as well as employee enrollment, participation, and contact information from your experienced Agency Account Coordinator.

Service You Can Trust

The Paychex Insurance Agency is a national, full-service organization, making insurance coverage available to nearly 100,000 businesses in the United States. This includes a full range of insurance products; from group health, dental, vision, life, and disability to workers' compensation and other business insurance. For more information about the Health Insurance Administration Portal or our other products and services, contact a licensed Paychex Insurance Agency representative, or view the demo at www.paychexinsurance.com/demos/health-admin.

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